

TRANSNET

Navis External User Access Form



New User		Reset Password		Update Account	
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User Information			
First Name		Last Name	
Designation		Company Name	
E-Mail Address		Contact Number	
Signature		Date	

Access Information
<i>(Define your required access requirements or specify changes required)</i>
Specify Terminal/s Where Access Required

Navis Access Matrix			
Shipping Line			
Enquiry (View only)		Imports	
Exports		Pre-advise	
Authorized Third Party (eg. Packing Station)			
Pre-advise			
Delegated Administrator			
Shipping Line		Third Party	
Trucking Company			
Appointments			
Other State Agency			
SAPS		SARS	
PPECB			
Rail Account Holder			
Enquiry View		Transporter Assign	
TFR Pre-advise		Cancel Advised	

Users Supervisor/Manager Information			
First Name		Last Name	
Designation		Contact Number	
Signature		Date	

ICT Analyst Information			
First Name		Last Name	
HCM Number		Contact Number	
Designation		Date	
Helpdesk Reference		Signature	

DECLARATION

The purpose of this declaration is to ensure that I am aware and agree with the conditions of access defined within the Transnet Information Security Policy and the application standard operating procedure.

The User acknowledges that this application contains their personal information and hereby explicitly and unambiguously consents to the collection, use and transfer, in electronic or other form, of their Personal Information by Transnet, and its mandated officials for the purposes of: Providing and managing the users access to the Navis application.

By completing and signing this form, you consent to the processing of your personal information in accordance with the requirements of POPIA, and the purpose stated above. You acknowledge that Transnet may only further process your personal information if compatible with the purpose of collection. You further acknowledge that failure to consent may adversely affect your ability to perform the job function which you have been employed to perform. Personal information that is collected, processed and further processed is limited only to that which is required to achieve the purpose for collection.

If you are of the view that the necessary protection has not been afforded your personal information please immediately bring your concerns to the attention of Transnet, via your local ICT manager.

Failure by Transnet to adequately deal with your concerns can be followed by a complaint to the Information Regulator.